

Paid Remote Internships at the Gilder Lehrman Institute



Internships at the Gilder Lehrman Institute provide a strong foundation in various aspects of the museum, archives, and education professions as well as an introduction to working in a nonprofit.

Details

- All internships are open to candidates enrolled in high school, college, and graduate school.
- All interns and research assistants will be paid \$15 per hour and will work up to 10 hours per week.
- Applications are reviewed on a rolling basis.
- Interest in American history and K–12 education is a requirement for all applicants.

Fall 2020 positions will be conducted remotely and are for the following positions:

Internship Roles

1. Curatorial, Reference: duties include fulfilling reference requests and locating images from within the Gilder Lehrman Collection
2. Curatorial, Programs: duties include assisting with Collection programs, including Inside the Vault, Spotlights on Documents, and virtual field trips
3. Curatorial, Documents: duties include assisting with the Transcription Project and creating tables of contents for Founding Era periodicals
4. Development: duties include prospective donor research and database maintenance
5. Education, Database: duties include database maintenance for K–12 and Master’s degree programs

Research Assistant Roles

1. Education, Citations: duties include reviewing and adding citations to teaching resources
2. Education, Outreach: duties include researching and contacting international schools regarding the EduHam program
3. Editorial: duties include researching and updating contact information for *History Now* contributors

To Apply

1. Complete the application form at <https://www.gilderlehrman.org/programs-and-events/interns-and-research-assistants>. This will include uploading your cover letter and resume and indicating your first and second choice for an internship focus.
2. Ask a professor or teacher to send a recommendation to internships@gilderlehrman.org.

If you have questions regarding the internships, please email internships@gilderlehrman.org